

**FRASER BOARD OF TRUSTEES  
MINUTES**

**DATE:** August 2, 2023

**MEETING:** Board of Trustees Regular Meeting

**PLACE:** Fraser Town Hall Board Room and Virtually

**PRESENT**

**Board:** Mayor Philip Vandernail; Mayor Pro-Tem Eileen Waldow; Trustees; Brian Cerkvenik, Lewis Gregory, Parnell Quinn and, Katie Soles

**Staff:** Town Manager, Michael Brack; Town Clerk, Antoinette McVeigh; Deputy Town Clerk Leslie Crittenden; Finance Director, Laurie Waters; Public Works Director, Paul Johnson; General Accountant, Becky Allison; Police Chief Glen Trainor

**Others:** See attached list

Mayor Vandernail called the meeting to order at 6:00 p.m.

1. **Rollcall:** Mayor Philip Vandernail; Mayor Pro-Tem Eileen Waldow; Trustees; Brian Cerkvenik, Lewis Gregory, Parnell Quinn and, Katie Soles

2. **Approval of Agenda:**  
Trustee Soles moved, and Trustee Cerkvenik seconded the **motion** to approve the agenda. **Motion carried: 6-0.**

3. **Consent Agenda:**  
a) Minutes July 19, 2023  
b) Resolution 2023-08-02 Browns Hill Booster Pump

Trustee Cerkvenik moved, and Trustee Soles seconded the **motion** to approve the consent agenda with the amended minutes. **Motion carried: 6-0.**

4. **Open Forum:**  
none

5. **KFFR Annual Update and Thank You**  
Ryan Wilson from KFFR presented.

6. **Discussion and Possible Action:**  
a) Mill Apartments Quarterly Service Fees

No Action.

b) Resolution 2023-08-01 Appointment Town Treasurer

Trustee Soles moved, and Trustee Waldow seconded the **motion** to approve Resolution 2023-08-01 Appointment Town Treasurer **Motion carried: 6-0.**

**c) Authorized Users Update for Town Accounts**

Trustee Cerkvenik moved, and Trustee Waldow seconded the **motion** to move to update the authorized users to have access to the following Town of Fraser accounts: Colorado Trust, US Bank, Bank of the West, Citywide Bank and United Business Bank by removing the previous Finance Manager Rob Clemens and adding the current Finance Director Lorraine Waters. Lorraine Waters will have full access to the accounts but will not have check signing authority. **Motion carried: 6-0.**

**7. Updates**

- a) Leslie Crittenden, Deput Clerk gave a Short Term Rental Update
- b) Colorado Municipal League Annual Conference Update, Trustees Waldow, Soles and Gregory and Town Manager Michael Brack.
- c) Trustee Cerkvenik, State Transportation Advisory Committee meeting August 7
- d) Trustee Quinn, Planning Commission looking at zoning and road connectivity.
- e) PW Director Johnson, CDOT paving of Berthoud Pass starts August 3 and HWY 40 bypass starts August 7.
- f) TM Brack, we have hired one street operator, a town planner, finance director and a gardener. A Letter of Intent will be sent for a storm sewer drainage study grant that will be fully funded.

**8. Adjourn:**

Trustee Soles moved, and Trustee Cerkvenik seconded the **motion** to adjourn. **Motion carried: 6-0.** Meeting adjourned at 8:13 p.m.

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Antoinette McVeigh, Town Clerk