



**Water and Wastewater Committee
Regular Meeting Agenda
Fraser Town Hall, 153 Fraser Avenue
Tuesday March 10, 2020
9:00 AM - 11:00 AM**

NOTE: Times are approximate and agenda subject to change

1. **Roll Call**
2. **Approval Of Agenda**
3. **Consent Agenda**
 - a. Minutes January 14, 2020

Documents:

[WWC 2020-01-14.Pdf](#)

4. **Discussion Items**
 - a. Water Master Plan
5. **Other Business**
6. **Future Agenda Items**
7. **Adjourn**

Members of the Fraser Board of Trustees may attend this meeting.

**FRASER WATER & WASTEWATER COMMITTEE
MINUTES**

DATE: Tuesday, January 14, 2020

MEETING: Regular Meeting

PLACE: Fraser Town Hall Board Room

PRESENT:

Committee: Committee Chair Ron Anderson, Herb Meyring, Dennis Soles, Mayor Philip Vandernail, Eileen Waldow and Bob Wolf

Staff: Town Manager Jeff Durbin; Finance Manager Beth Williams, Public Works Director Russell Pennington; Water Superintendent Adam Cwiklin; Equipment Operator and Utilities Nick Rardin; Equipment Operator and Utilities Brad Rome; Equipment Operator and Utilities Lucus Seffens

Other:

Committee Chair Anderson called the meeting to order at 9:02 a.m.

1. Roll Call:

2. Approval of Agenda:

Mayor Vandernail moved, and Waldow seconded the **motion** to approve the Agenda. **Motion carried: 6-0.**

3. Consent Agenda – Approval of Minutes:

September 10, 2019

Wolf moved, and Soles seconded the **motion** to approve the minutes. **Motion carried: 6-0.**

Bob Wolf inquired about having more detail in the minutes. Usually the minutes are action minutes but the recording of the meeting is posted online for 6 months.

4. a. Water System Metrics And Update:

Equipment Operator and Utilities employees, Nick Rardin, Brad Rome and Lucus Seffens did a presentation on what the Public Works Utilities Department activities consist of on a daily, weekly, monthly and quarterly basis.

4. b. Sewer Master Plan:

Adam Cwiklin and Russell Pennington discussed the Merrick notice of award for the Wastewater Collection System Master Plan.

5. Other Business:

Bob Wolf wants the Committee to start discussing Mill Levies. Emphasizing that the Town cannot rely always on growth as a revenue stream, a mill levy is a way to receive money for the Water and

Wastewater Funds and the Town/Committee needs to start educating the public about Mill Levies and the need for them.

6. Future Agenda Items:

The Committee would like to discuss Mill Levies, Budget, Plant Investment Fees (PIF) and Service Fees at future Committee Meetings.

7. Adjourn:

Waldow moved to end the Regular Meeting and Meyring seconded the **motion** to adjourn. **Motion carried: 6-0.** Meeting adjourned at 11:01 a.m.

Beth Williams, Finance Manager